

AVALON SCHOOL PTA

Committee Meeting : 19th April 2010

Minutes

Attendees - President – Mr. Lloyd, Chairman - Mrs. J Eaton, Vice-Chair – Mrs. S Weller, Secretary - Mrs. K. Michael, Committee members – Mr. D. Gwynn, Mrs. H. Ezard, Mrs. S. Harris, Mrs. B. Green, Mrs. J. Brown, Mrs. D. Edwards, Mrs. A. Mountney, Mr. Pickering, Mr. McGoldrick, Mr. D. Lewis, Mrs. S Harvey, Mrs. V. Jackson, Mr. S. Bromilow, Staff representative – Mrs. Kinnear, Prospective members –Mrs. J. Sowerby and Mrs. E. Tarleton.

1. Apologies for absence- Mr. Schofield, Mrs. Durrant
2. Adoption of minutes of the last meeting Mr. McGoldrick proposes , Mrs. Green seconds after noting that Mr. S. Bromilow was left off the attendance list.
3. Matters arising not dealt with elsewhere
 - Notice boards – Will be placed under the canopy areas in both the nursery area and between Grosvenor Hall and the junior school building. Mrs. Michael will investigate getting a truly weatherproof notice board and report at the May meeting.
 - **Spring fundraising ideas**
 - Calendars –Mrs. Harvey had an example calendar proposing all of the children from infants and juniors would be photographed by Jane Hockey at no cost and featured on the month in which they were born with the other children from that month. The front cover would feature the whole school. Each 12 main monthly photos would be group shots and themed around different activities and subjects within school. Each child's name would be printed in the date box when they were born. It could include Avalon term dates and activities, public holidays, etc. Preliminary cost figures would be £4.21 for a run of 250, with a sale price of £6 each or 2 for £10. Parents with businesses would also be invited to secure advertising space in the calendar. The PTA unanimously agreed to move forward and Mrs. Harvey will coordinate. Photos will be taken in the autumn and calendars will be ready to sell at the Christmas fair. As a point of reference, there are 197 pupils in the entire school including Nursery and 116 pupils in Infants and Juniors.
 - Web-Portal – Mrs. Mountney put another flyer together and now have 5 more people browsing since her last report.
 - School Yearbook – General discussion was to make the book include current events and involve the children by potentially having editors from each year group. Mr. Lloyd will think more about how the school curriculum could be included in the process. He will report at the May meeting. PTA felt that if we got a set price and asked parents to opt out if they didn't want one, we could then order one for each family who didn't opt out and put it on the sundry list of school fees.
 - Video Equipment – Mr. Lloyd found the wireless microphones. Seasoned PTA members recalled buying the video equipment, although the nursery staff did not recall the PTA purchasing it. Mrs. Kinnear said Mrs. Ellesmore does video Dress Rehearsals of all productions. Mrs. J. Sowerby will liaise with the nursery staff to see what is required to make and produce the DVDs.

She will report her findings at the May meeting with the goal of having all the summer term events recorded for potential sale to parents.

4. **Treasurer's report** – current account £4285.11, reserve account £2140.81, total funds £6425.92. £1054.20 to be paid into account for May ball tickets for total £7480.12 with expenses of £221.08 for net income of £7259.04
5. **Playground development** – The sub-committee met Mar 11th. A proposal has just been received from one firm with 2 others pending. The climbing frame will be removed at no cost. Phase 1 of the project is to remove the climbing frame, put in a stage area with rubber cushioning material in its place and enhance the nature trail with play equipment. An estimate for this phase is £15,000. The goal is to have some more information about costings and large display boards prepared in time for the May Ball to showcase the project and generate more funding. Basic play equipment like skipping ropes, hula hoops, balls, new football goal boards, and a storage box will be delivered to the school on 21st April to show the PTA is trying to get the project rolling. Mr. Bromilow agreed to help put the display boards together and try to get some costs for play equipment. Next sub-committee meeting is 4.15pm on Apr 26.
6. **May 15th Ball** – we have 13 tables sold so far and the event is nearing and/or surpassing the 124 comfortable capacity. We can push attendance up to 140 if people are willing to be a bit crowded. It was decided to not send out another ticket solicitation email. Proctors were assigned for each table with the commitment to have all the money in for their table by the sub committee meeting at Mrs. K. Michael's on 26th April at 8pm. The menu was finalised and many good raffle/auction prizes are already secured.
7. **Strawberry Tea** – Confirmed date for Friday 2nd July. Will defer discussion until May meeting when a sub-committee will be formed.
8. **Summer disco**- Date set for Monday July 12th 6-8pm. Mr. D. Gywnn will confirm DJ and report at the May meeting
9. **Provisional Dates for Autumn Term 2010** - deferred until the May meeting
10. Any other notified business - none
11. **Date and time of next meeting – May 17th, 7.30pm**

Meeting adjourned at 10pm.